

FEE STRUCTURE FOR VISA APPLICANT (IN USD) AY 2012 – 2013 (MAY/SEPTEMBER 2012 & JANUARY 2013 INTAKE)

B.B.A. with majors in: ☒ International Business (BIB) ☒ Marketing (BBM)
☒ Travel & Tourism Management (BBT) ☒ Information Systems (BBI) ☒ Finance (BBF)

YEAR LEVEL	PAYMENT	AMOUNT	TOTAL (IN USD)
FIRST	First Installment Fee (Non-refundable)	3,250	9,700.00
	2nd installment - 3 months after commencement of the course	3,250	
	3rd installment - 6 months after commencement of the course	3,200	
SECOND	1st installment – September	4,850	9,700.00
	2nd installment – February	4,850	
THIRD	1st installment – September	4,850	9,700.00
	2nd installment – February	4,850	
FOURTH	1st installment – September	4,850	9,700.00
	2nd installment – February	4,850	
TOTAL BBA FEES FOR 4 YEARS [Excluding Visa Fees]			38,800.00

Fees Subject to change

FEE PAYMENT TERMS

A. Admission Fees

- 1) At the time of admission, student-applicant must pay:

First Installment Fee (Non-refundable)	USD 3,250/-
Visa Fee (Applicable for 3 year visa) - Fully Non-refundable once visa is filed	USD 1,510/-
Passport Guarantee (Refundable at the time of visa cancellation)	USD 685/-
TOEFL Exam Fee	USD 140/-
TOEFL Book	USD 110/-
3 months of the Hostel Fees [at the rate of USD 400/- per month]	USD 1,200/-
Hostel Deposit	USD 275/-
TOTAL FIRST PAYMENT	USD 7,170/-

- 2) TOEFL (Institutional) exam fees of **USD 140/-** (subject to change) or IELTS-CES exam fees of **USD 240/-** (subject to change) is to be paid along with the application fees. Students holding required TOEFL (IBT) or IELTS (Academic) scores as per the admission criteria (mentioned in BBA Catalog 2012-2013) are exempted from the English Placement Test. Student appearing for TOEFL (Institutional) at SUC can repeat the exam maximum 2 times by paying the required fees.
- 3) **USD 110/-** [Compulsory] to be paid as rental for the TOEFL book or **USD 205/-** for purchase of IELTS book. If the student passes the exam, & returns the book along with the CD to the SUC in good condition; **USD 70/-** would be refunded back to the student and **USD 40/-** would be deducted as book rental charges.

B. Miscellaneous Fees

- 1) Transportation fee is additionally charged as per published fees by Finance Dept.
- 2) Bounced cheques are charged with **USD 140/-**
- 3) Change of Major Fee: Freshman – **USD 140/-**, Sophomore – **USD 275/-** & Junior/Senior – **USD 550/-**
- 4) Convocation fees of **USD 630 /-** [**USD 410/-** BBA Graduation fees & Gowns + **USD 220/-** (USD 110/- per chip minimum of 2 chips as per MOHESR requirements & no. of additional chips depends on MOHESR)] are excluded in the fee structure.
- 5) Students who wish to apply for TOC are required to pay **USD 85/-** additional as TOC processing fees. Once the TOC is granted, it will be informed to student along with the graduation plan for review & consent signature.

C. Refund Policies (As per Annexure A3 – BBA Refund Policies)

D. Visa And Hostel Fees

- 1) Visa charges applicable only for 3 years of study, may be renewed (subject to approval) for an additional payment of **USD 755/-**. Visa charges are fully non-refundable once visa is filed to Immigration Authorities. Subject to change as per Government rules and regulations. If a registered student wants to postpone to next succeeding intake, visa postponement charge of **USD 415/-** applies
- 2) Hostel Fees is inclusive of rent, water & electricity charges. This is mandatory for those students who are not staying with their parents or guardian (direct relative living in UAE).

GENERAL TERMS

Prospective student joining the SUC BBA Program is required to take English Placement Test of TOEFL (Institutional) & Mathematics Placement Test.

- Student who successfully clears both the exams as per the admission criteria (mentioned in BBA Catalog 2012-2013), embarks in BBA Main Program.
- Student who does not clear the English Placement Test undergo the AIPC (IELTS Academic) as per the admission criteria (mentioned in BBA Catalog 2012-2013) and additional fees will be payable as per the published fees structure
- Student who does not clear the Mathematics Placement Test undergo Mathematics Crash Course as per the admission criteria (mentioned in BBA Catalog 2012-2013) and additional fees will be payable as per the published fees structure

I acknowledge that I have read & understand above mentioned SUC Payment terms

DATE	STUDENT/GUARDIAN SIGNATURE
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Bank Details: The National Bank Of Ras Al Khaimah (P.S.C.), Dubai, UAE

Account No.: 0024-409596-061 Swift Code: NRAKAEAK Iban: AE 480400000024409596061

Beneficiary: Skyline University College LLC Branch: Dubai, UAE