

**FEE STRUCTURE FOR VISA APPLICANT (IN USD)**

**AY 2012 - 2013 (MAY/SEPTEMBER 2012 & JANUARY 2013 INTAKE)**

**MASTER OF BUSINESS ADMINISTRATION with emphasis on:  FINANCE  MARKETING  HRM**

PAYMENT	AMOUNT (IN USD)
<b>First Installment</b> (Non-refundable)	<b>4,500.00</b>
<b>Second Installment</b> (Payable after 3 months from the course start date)	<b>4,500.00</b>
<b>Third Installment</b> (Payable after 6 months from the course start date)	<b>4,500.00</b>
<b>Fourth Installment</b> (Payable after 9 months from the course start date)	<b>4,500.00</b>
<b>Fifth Installment</b> (Payable after 12 months from the course start date)	<b>4,330.00</b>
<b>TOTAL MBA FEES</b> [Excluding Visa Fee]	<b>22,330.00</b>

Fees Subject to change

**FEE PAYMENT TERMS**

**A. Admission Fees**

- 1) At the time of admission, student-applicant must pay:

✚ <b>First Installment Fee (Non-refundable)</b>	<b>USD 4,500/-</b>
✚ <b>Visa Fee (Applicable for 3 year visa) - Fully Non-refundable once visa is filed</b>	<b>USD 1,510/-</b>
✚ <b>Passport Guarantee (Refundable at the time of visa cancellation)</b>	<b>USD 685/-</b>
✚ <b>TOEFL Exam Fee</b>	<b>USD 140/-</b>
✚ <b>TOEFL Book</b>	<b>USD 110/-</b>
✚ <b>3 months of the Hostel Fees [at the rate of USD 400/- per month]</b>	<b>USD 1,200/-</b>
✚ <b>Hostel Deposit</b>	<b>USD 275/-</b>
<b>TOTAL FIRST PAYMENT</b>	<b>USD 8,420 /-</b>

- 2) TOEFL (Institutional) exam fees of **USD 140/-** (subject to change) or IELTS-CES exam fees of **USD 240/-** (subject to change) is to be paid along with the application fees. Students holding required TOEFL (IBT) or IELTS (Academic) scores as per the admission criteria (mentioned in MBA Catalog 2012-2013) are exempted from the English Placement Test. Student appearing for TOEFL (Institutional) at SUC can repeat the exam maximum 2 times by paying the required fees
- 3) **USD 110/-** [Compulsory] to be paid as rental for the TOEFL book or **USD 205/-** for purchase of IELTS book. If the student passes the exam, & returns the book along with the CD to the SUC in good condition; **USD 70/-** would be refunded back to the student and **USD 40/-** would be deducted as book rental charges.
- 4) Book Fees of approximately **USD 480/-** for 4 semesters are included in the Total Fees. Book fee payment is a must even if it's not collected.

**B. Miscellaneous Fees**

- 1) Transportation fee is additionally charged as per published fees by Finance Dept.
- 2) Fees Installments are to be paid before the beginning of the Semester.
- 3) Bounced cheques are charged with **USD 140/-**
- 4) Change of Major Fee: First Semester - **USD 275/-**, Second-Third Semester - **USD 550/-**, & Fourth Semester Onwards - **USD 825/-**
- 5) Convocation fees of **USD 770/-** [USD 550/- MBA Graduation fees & Gowns + **USD 220/-** (USD 110/- per chip minimum of 2 chips as per MOHESR requirements & no. of additional chips depends on MOHESR)] are excluded in the fee structure.
- 6) Students who wish to apply for TOC are required to pay **USD 85/-** additional as TOC processing fees. Once the TOC is granted, it will be informed to student along with the graduation plan for review & consent with signature.
- 7) As per the MOHESR policy, student who doesn't meet the CGPA requirement of SUC for admission to the MBA Program; the following criteria apply:
- ✚ CGPA 2.5 to 2.99 - Refer Policies on MBA Provisional Admission
  - ✚ CGPA 2.0 to 2.49 & 5 years work experience - Interview Form as per policy
  - ✚ CGPA 2.0 to 2.49 - Challenge Exam (**USD 140/-** per course) as per policy
- Above policies applies to Business graduates only. Non-business graduates have to take Pre-MBA Program (MQP) mandatory.

**C. Refund Policies (As per Annexure B3 - MBA Refund Policies)**

**D. Visa And Hostel Fees**

- 1) Visa charges applicable only for 3 years of study, may be renewed (subject to approval) for an additional payment of **USD 755/-**. Visa charges are fully non-refundable once visa is filed to Immigration Authorities. Subject to change as per Government rules and regulations. If a registered student wants to postpone to next succeeding intake, visa postponement charge of **USD 415/-** applies.
- 2) Hostel Fees is inclusive of rent, water & electricity charges. This is mandatory for those students who are not staying with their parent or guardian (direct relative living in UAE).

**GENERAL TERMS**

- 1) Prospective student joining the SUC MBA Program is required to take English Placement Test of TOEFL (Institutional)
- ✚ Student who successfully clears the exam as per the admission criteria (mentioned in MBA Catalog 2012-2013), embarks in MBA Main Program.
  - ✚ Student who does not clear the English Placement Test undergo the AIPC (IELTS Academic) as per the admission criteria (mentioned in MBA Catalog 2012-2013) and additional fees will be payable as per the published fees structure.
- 2) A student seeking admission with a BBA degree obtained from a non-business discipline is required to undergo the Pre-MBA program by taking seven courses at an additional fee as per the published fees structure. For Pre-MBA, refer to MBA Qualifying Program (MQP) Fee Structure which include options for Classroom Study & Crash Course details.

*I acknowledge that I have read & understand above mentioned SUC Payment terms*

DATE	STUDENT/GUARDIAN SIGNATURE
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**Bank Details: The National Bank Of Ras Al Khaimah (P.S.C.), Dubai, UAE**

**Account No.:** 0024-409596-061

**Swift Code:** NRAKAEAK

**Iban:** AE 48040000024409596061

**Beneficiary:** Skyline University College LLC

**Branch:** Dubai, UAE