

CENTRE FOR PROFESSIONAL DEVELOPMENT REFUND POLICY AY 2012 – 2013

The refund policy applicable for CPD will be as follows:

| SUC COURSES | | |
|--|---|-------------------------------|
| PAYMENT MODE | REFUND APPLICABLE BEFORE START | REFUND APPLICABLE AFTER START |
| IF FULL FEES PAID BEFORE THE START OF COURSE | 10% OF THE TOTAL FEES WILL BE DEDUCTED AND THE BALANCE AMT WILL BE REFUNDED | NO REFUND |
| IF PART PAYMENT DONE BEFORE START OF COURSE | 10% OF THE TOTAL FEES WILL BE DEDUCTED AND THE BALANCE AMT WILL BE REFUNDED | NO REFUND |

| IATA COURSES | | |
|--|---|--|
| PAYMENT MODE | BEFORE NAME REGN WITH IATA | AFTER NAME REGN WITH IATA |
| IF PAYMENT IS DONE IN FULL | 10% OF THE TOTAL FEES WILL BE DEDUCTED AND THE BALANCE AMT WILL BE REFUNDED | TOTAL FEES (-) KIT COST (-) 25% AFTER DEDUCTION OF KIT |
| IF PART PAYMENT IS DONE AND BALANCE BY PDC | 10% OF THE TOTAL FEES WILL BE DEDUCTED AND THE BALANCE AMT WILL BE REFUNDED | TOTAL FEES (-) KIT COST (-) 25% AFTER DEDUCTION OF KIT |

| CTH COURSES | | |
|--|---|---|
| PAYMENT MODE | BEFORE REGN WITH CTH | AFTER REGN WITH CTH |
| IF PAYMENT IS DONE IN FULL BY CASH / CHQ | 10% OF THE TOTAL FEES WILL BE DEDUCTED AND THE BALANCE AMT WILL BE REFUNDED | AED 2500/- WILL BE DEDUCTED AND THE BALANCE AMOUNT WILL BE REFUNDED |

| ACCA COURSES | | |
|--------------|------------------------------|----------------------|
| COURSE NAME | BEFORE REGN WITH ACCA | AFTER REGN WITH ACCA |
| ACCA COURSES | 25% OF THE FIRST MODULE FEES | NO REFUND |